

YOUTH PROGRAMMES AND OUTREACH COORDINATOR JOB DESCRIPTION

Job Description

Time commitment 3 days a week (Wednesday - Friday)

Contract type Permanent

Salary £28,050 pro rata
25 days holiday (FTE) plus bank holidays
Contribution to People's Pension

Applications due Wednesday 5 June at 9am

Interviews held Tuesday 11 June

Start date As soon as possible after the interview

How to apply Email your CV, covering letter and equal opportunities monitoring form explaining why you are best suited for the role to jobs@globalgeneration.org.uk

We particularly welcome applications from people of Black, Asian and minoritised ethnic heritage to reflect the diverse communities that we work with and to help us further develop the social and environmental justice aspects of our work.

Job Purpose

Global Generation is looking for a Youth Programmes and Outreach Coordinator who is passionate about engaging young people and local communities in reaching their full potential and creating positive social and environmental change. In this role, you will co-lead on the outreach and engagement of local communities, especially with a focus on involving and recruiting young people, as well as planning and facilitation of land-based, cooking and creative workshops. You will particularly focus on working with communities in Islington as we increase our engagement initiatives towards the co-build of our permanent community garden in King's Cross (which sits on the Islington side), due to start this summer.

Organisational Context

Founded in 2004, we grow food, people and community for a fair and just world.

Our vision informs our two charitable aims which are the guiding principles for our work:

- To provide opportunities for the direct experience of natural wilderness environments for children, young people and adults
- To support young people to develop their full potential so they are able to contribute positively to society and the environment

We operate in the boroughs of Camden, Islington and Southwark and work with people of all ages, particularly children and young people. Working from educational and biodiverse garden spaces such as the Story Garden and Floating Garden in King's Cross (with a permanent community garden to be built over the next 2 years in KX) and the Paper Garden in Canada Water, we combine activities such as urban food growing, carpentry, making, cooking, and healthy eating with dialogue, storytelling, creative writing, performance and art, silence and stillness. These practices help us to create the conditions for people to come together in a fuller and more connected sense of who they are and what they are a part of and, from that space, to practically and creatively contribute to ecological and social change.

Young people have always been and continue to be at the heart of our work. We aim to support them to develop and lead, offering progression opportunities to move from being participants to being action researchers, co-facilitators and ambassadors, to being paid fellows, staff and trustees.

This role is primarily based at the Story Garden and Floating Garden in King's Cross (and eventually on the new garden we will be building) and working with our Islington community. You will work closely with the education & community programmes team, gardeners, chefs, volunteers and young people, running hands-on and reflective sessions for people of all ages.

Main Duties and Responsibilities

The two main areas of the role are:

1. Outreach, engagement and recruitment

- Lead on the recruitment and engagement of young people throughout the year, primarily through schools, colleges, community groups, local referral agencies, and local network meetings and events
- Develop a diverse range of engaging outreach / recruitment materials, including social media content for the purposes of showcasing our work and inspiring other young people to join
- Create and maintain strong relationships with a wide range of audiences, including young people, parents, local community groups and businesses
- Inspire young people to participate via assemblies, talks, outreach workshops and follow up phone calls
- Assist young people and their parents through the sign-up process from initial expression of interest to joining our programmes, through being in regular contact in the ways that work best for young people
- Retention of young people through active engagement in person and phone calls and/or texts prior to each session
- Attend local forums, actively participate in networks of local organisations, and build relationships with organisations and local people to engage them in the co-build of the new permanent garden

2. Programme Planning, Coordination and Facilitation

- Work closely with the Youth Programmes team in planning, facilitating and evaluating sessions with young people
- Inspire and support young people to lead on their own socially and environmentally impactful projects in the local area
- Work alongside the wider Global Generation teams (kitchen, garden, natural build) and in partnership with other local organisations and businesses to enhance the opportunities available to young

people

- Document and evaluate the youth programmes you are working on using creative means through a wide range of approaches, incorporating quantitative and qualitative data
- Report to funders in a range of formats depending on what is needed
- The programmes you will coordinate and co-facilitate are:
 - Friday Night Out: Fortnightly after-school cooking programme (4:00-6:30pm), engaging children (8-12 year olds) in discovering the joys of seed to plate, seasonal and sustainable food, growing, harvesting and cooking their own produce. You will work alongside one of our chefs so do not need to be a chef, though an interest in sustainable food and gardening experience is desirable
 - Generator programme: Regular after-school workshops and experiences for young people aged 13+, incorporating a range of approaches and hands-on and reflective activities to support the holistic development of young people and encourage them to take social and environmental action in their communities
 - Partnership with Heatherwick Studio as part of a collaborative Young Inspirers programme, linking local school children with opportunities in their studio

You will also work with the Youth & Community Team to plan and deliver community / intergenerational events and experiences that bring people of different ages together.

What we are looking for

As the Youth Programmes and Outreach Coordinator, you will be outgoing and love working and reaching out to people across backgrounds and sectors; you will be ready to take initiative, have a flexible attitude, be able to think on your feet and enjoy finding solutions when faced with challenges and change. You will be able to communicate your passion for Global Generation's work, the natural environment and social justice to others, particularly young people, in a creative and engaging way, responding to where people are at, and adapting your approach based on this. You will have prior experience of working with schools and finding ways to make the offer relevant to the priorities and needs of young people.

You will readily pick up the phone, follow up on emails sent, visit other organisations and schools, and offer activities in spaces where people are at. You will love to work deeply with young people over a long period of time, finding out what engages them, building on their interests and finding ways wherever possible for them to grow, progress and lead within Global Generation and beyond.

You will have experience of actively seeking out partnerships to make our offer even more compelling, beneficial and holistic for the young people. You will have strong project management and coordination skills, as well as planning and facilitating year long programmes, building in different ways of knowing and creative approaches so as to reach a cross-section of young people, adapting to different abilities and needs.

Ideally you will have experience and a love of urban gardening and/or food growing and engaging people in getting their hands in the soil. You will also have an interest in action research and/or participatory approaches to learning, acting and reflecting.

These are some of our core values which we aim for all of our staff to share and develop to guide our work:

- Commitment to equity, diversity and sustainability in all aspects of our approach
 - Passionate about working with people to engage them in ways to learn new skills, build connections and fulfil their potential
 - A love of working outdoors, the natural environment and urban greening
 - Appreciation of working across sectors, disciplines and worldviews
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Benefits to working with Global Generation

We aim to create a supportive, creative and rewarding environment for you to work in. All members of staff are part of collaboratively developing how we work as an organisation. We do this through offering staff lunches, weekly team meetings, reflective spaces to learn together, away days and residentials which give us an opportunity to come together to reflect and explore different aspects of our work and collectively contribute towards the vision of the organisation. There are also opportunities for job related training and coaching as part of your own personal development, the opportunity to slow down, plan and reflect during the winter, and the possibility for additional support if the need arises through our partnership with the Camden Psychotherapy Unit.

This job description is issued as a guideline to assist you in your duties; it is not exhaustive and we would be pleased to discuss any constructive comments you may have. Because of the evolving nature and changing demands of our business, this job description may be subject to change. You may, on occasions, be required to undertake additional or other duties within the context of this job description, and according to the needs of the Charity.

For more information please visit: www.globalgeneration.org.uk